



**Merit School of Music  
Chicago, Illinois**

**Part-time Position Announcement:**

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## **Band Instructor - Merit Music in Communities**

### **Description**

Merit School of Music seeks a Band Instructor to teach woodwind, brass, and percussion students through the Merit Music in Communities (MMIC) program. Students in the MMIC program are comprised of beginning through advanced levels in grades 5<sup>th</sup> - 12<sup>th</sup>. Merit's band programs take place at Chicago Public Schools, community sites, and neighboring school districts throughout the Chicagoland area. The band instructor can expect to teach 8-10 hours per week in various schools. We are currently in the submission stage of confirming band programs for next year, and more specific school locations will be confirmed in the summer months and communicated during the hiring process.

### **Organization Overview**

Merit School of Music is a community music school located in Chicago's West Loop. Our primary goals are to help young people transform their lives and experience personal growth through music by providing access to sustained participation. For more than 40 years, we have been home to a diverse community of talented young musicians and have acted as a springboard for achieving full musical and personal potential. Our 125 passionate and experienced teaching artists provide access to high-quality music education, engaging over 3,000 students annually at our downtown location and in area schools and community centers.

Our students, who reflect Chicago's socioeconomic and ethnic diversity, have the rare opportunity to learn together, dream together, teach each other, and broaden their horizons as they build inspiring lives through music. Merit develops musicians and provides young people with the tools they need to excel in life, with virtually 100 percent of our graduates going to a conservatory or college.

Merit School of Music is committed to building a world where historically underrepresented groups can access quality music education. Simultaneously, Merit is continually working towards becoming an organization that reflects the city's demographics and the students we serve. Merit is dedicated to being an inclusive, diverse, equitable, and anti-racist organization and continually examining our efforts in this area.

### **Reporting Relationship**

The **Band Instructor** reports to the **Band Program Director**.

## Essential Duties

Responsibilities of **Band Instructor** include, but are not limited to:

### Teaching and Instruction - 85%

- Teach weekly band rehearsals to students in 5<sup>th</sup> - 12<sup>th</sup> grade
- Prepare students for performances two to three times per year
- Follow Merit's benchmarks for large ensemble instruction
- Support students' growth through Merit's continuum of programming

### Administrative Duties - 15%

- Track student attendance and provide student assessments and recommendations for supplemental program offerings
- Assist the Band Program Manager with instrument and supply distribution and collection
- Facilitate communication with band students and parents about student behavior, attendance, and upcoming performances and programs
- Attend Merit faculty meetings and departmental meetings
- Other projects as assigned

\*Additional teaching opportunities in Merit's Conservatory and Private Lesson program may also be considered for this position.

## Skills and Qualifications

### Must-have Characteristics

- Bachelor's degree in music or equivalent experience/training
- Demonstrated success teaching beginning band to a similar age group (5<sup>th</sup> - 8<sup>th</sup> grade)
- Demonstrated success teaching in a mixed instrument setting (woodwind, brass, percussion)
- Strong classroom management skills
- Ability to communicate effectively and work well with Merit staff and partnering leadership
- Punctual, professional, and collegial
- Proven commitment to Inclusion, Diversity, Equity & Antiracism (IDEA) work
- The ability to travel via car or public transportation to Rachel Carson Elementary School

### Preferred, but not required

- Spanish language fluency
- Experience working with staff liaison, administration, and/or private lesson teachers to support the band program

## Schedule

- The band instructor can expect to teach **8-10 hours per week** at various schools in the Chicagoland area.
- Band classes/rehearsals are typically an hour long and held twice a week during after-school hours (between 3:00-6:00p). Some sites may also have availability to have class during school hours.

## Compensation and Application

- Hourly base rates are calculated using a proprietary method that considers years of experience, recruitment/retention skills, studio size, education, and established success as a teacher
- Base rates range from \$40 to \$80 per hour for private lessons, with an additional \$2.00 per hour added to the base rate for group classes
- Large ensembles pay 1.5x the group class rate
- Offsite faculty are reimbursed for mileage as calculated from Merit's main campus
- Full-time faculty (780 annual teaching hours) qualify for insurance benefits. 401K eligibility begins at 500 annual teaching hours after one year of employment.

To apply, please upload your resume detailing your relevant experience and qualifications for this role [using this link](#). Please apply before **Monday, July 1, 2024**. Materials should be compatible with Microsoft Word or Adobe PDF.

ALAANA/BIPOC people, trans and gender nonconforming people, and women are encouraged to apply.

For more information about the Merit School of Music, please visit [www.meritmusic.org](http://www.meritmusic.org).

**Merit School of Music is committed to enhancing the diversity of our musical community, recognizing that by providing a diverse, equitable, and inclusive learning environment for our students, we are preparing them for personal and professional success in an increasingly multicultural and global society. The Merit community recognizes that it is responsible for creating and sustaining a learning and working environment where difference is valued and equity and inclusion are practiced.**