



Chicago, Illinois

Part-time Position Announcement:

Conservatory Choir Director

Description

Merit School of Music seeks a highly qualified candidate for the Conservatory Choir Director position. This is a regular part-time position from **Saturday, September 14, 2024**, through **Sunday, April 13, 2025**. The successful candidate will provide 2.5 hours of choir instruction weekly in the Alice S. Pfaelzer Conservatory (TFC) at Merit's Joy Faith Knapp Music Center. An accompanist will be provided.

Organization Overview

Merit School of Music is a community music school located in Chicago's West Loop. Our primary goals are to help young people transform their lives and experience personal growth through music by providing access to sustained participation. For more than 40 years, we have been home to a diverse community of talented young musicians and have acted as a springboard for achieving full musical and personal potential. Our 125 passionate and experienced teaching artists provide access to high-quality music education, engaging over 3,000 students annually at our downtown location and in area schools and community centers.

Our students, who reflect the socioeconomic and ethnic diversity of Chicago, have the rare opportunity to learn together, dream together, teach each other, and broaden their horizons as they build inspiring lives through music. Merit develops musicians and provides young people with the tools they need to excel in life, with virtually 100 percent of our graduates going on to conservatory or college.

Merit School of Music is committed to building a world in which historically underrepresented groups can attain access to quality music education. Simultaneously, Merit is continually working towards becoming an organization that is truly reflective of the demographics of the city and the students we serve. Merit is dedicated to being an inclusive, diverse, equitable, and anti-racist organization and continually examining our efforts in this area.

Reporting Relationship

The **Choir Director** reports to the **Piano, Voice, and Guitar Program Director**.

Job Responsibilities

Responsibilities of the **Choir Director** include, but are not limited to:

- Deliver music instruction commensurate with Merit's curricula, teaching philosophy, mission, and values
- Plan and Program repertoire for Perfect Cadence, Voices of Merit, and Combined Ensembles
- Teach weekly choir rehearsals.
- Prepare students for performances two to three times per year.
- Coordinate with the program director and voice faculty to determine student needs and goals.
- Complete student attendance during each class or rehearsal
- Attend Merit faculty meetings and departmental meetings
- Other projects as assigned

Personal Skills/Attributes/Qualifications

The ideal candidate would possess the following qualifications:

- Proven success teaching choirs at various skill levels (specifically intermediate through advanced)
- Strong classroom management skills
- A high level of personal musicianship
- Experience working with students of diverse backgrounds
- Ability to collaborate, communicate effectively, and work well with faculty, colleagues, and administrators
- Punctual, professional, and collegial
- Strong organizational and administrative skills
- Demonstrable commitment to Inclusion, Diversity, Equity & Antiracism work

Educational Requirements

Bachelor's degree in music or equivalent experience

Schedule

Saturdays: September 14 – April 12

12:30-1:30 pm – Voices of Merit

1:30-2:00 pm – Combined Choirs

2:00-3:00 pm – Perfect Cadence

Winter Concert: Saturday, December 14 (Time TBD)

Spring Concert: Saturday, April 12 (Time TBD)

Dress Rehearsals: Monday evening, week of each performance

Compensation and Application

- Hourly base rates are calculated using a proprietary method that considers years of experience, recruitment/retention skills, studio size, education, and established success as a teacher
 - Base rates range from \$40 to \$80 per hour for private lessons with an additional \$2.00 per hour added to the base rate for group classes
 - Large ensembles pay 1.5x the group class rate
 - Full-time faculty (780 annual teaching hours) qualify for insurance benefits. 401K eligibility begins at 500 annual teaching hours.

To apply, please upload your resume detailing your relevant experience and qualifications for this role [using this link](#). Applications will be accepted through **March 3, 2024**. Materials should be compatible with Microsoft Word or Adobe Acrobat PDF. Applicants will not receive confirmation of receipt of their materials. Further guidance and updates about the hiring process will arrive by e-mail, with interviews provided for finalists.

ALAANA/BIPOC people, trans, and gender-nonconforming people, and women are encouraged to apply.

For more information about Merit School of Music, please visit www.meritmusic.org.

Merit School of Music is committed to enhancing the diversity of our musical community, recognizing that by providing a diverse, equitable, and inclusive learning environment for our students, we are preparing them for personal and professional success in an increasingly multicultural and global society. The Merit community recognizes that it has a responsibility for creating and sustaining a learning and working environment where difference is valued, and where equity and inclusion are practiced.