



**Merit School of Music
Chicago, Illinois**

Part-time Position Announcement:

Substitute Instructors for Ensembles and Group Classes: Voice & Choir

Description

Merit School of Music is seeking substitute Voice and Choir instructors for ensembles and group classes. Class lengths and schedules vary across programs and occur primarily Monday – Saturday, both on-site and at various off-site locations around Chicago and Northwest Indiana.

Organization Overview

Since its founding in 1979, Merit School of Music has successfully motivated and inspired over 50,000 young people with high-quality music instruction. The School's broad-ranging comprehensive curriculum, extensive level of financial aid, sense of community and the standard of excellence set forth by the faculty and students are major components of its success.

Merit offers a multi-leveled, structured curriculum in a college preparatory environment. Programs take place at the Joy Faith Knapp Music Center in Chicago's West Loop and at nearly 30 locations in neighborhoods across the City. Instruction is offered to approximately 5,000 students of all ages, from infants to adults, and from beginners to the Juilliard-bound by over 150 accomplished faculty members. Merit has an annual operating budget of \$6 million, of which nearly half is supported by contributed revenue.

Mission

Merit School of Music transforms the lives of Chicago-area youth through removing barriers to high-quality music education.

Reporting Relationship

Substitute Voice and Choir Instructors report to the **Voice and Guitar Program Director**.

Job Responsibilities

Responsibilities of **Substitute Instructors** include, but are not limited to:

- Deliver high-quality interim instruction to students in an ensemble or small group setting
- Coordinate with Merit faculty members and utilize existing lesson plans and course materials, as provided
- Timely correspondence with Merit faculty, staff and, students/families, as needed

Personal Skills/Attributes/Qualifications

The ideal candidate would possess the following qualifications:

- Prior teaching experience in a variety of settings and at a variety of levels
- Positive collaboration with faculty and staff

- Professional and punctual
- Demonstrated successful classroom management skills
- Ability to be flexible and adaptive to individual classroom and course needs
- Excellent communication skills
- A high level of personal musicianship

Educational Requirements

Bachelor's degree in music is required

Schedule

Schedule varies by program, but some availability on the following days/times is preferred:

- Wednesday evenings (5:00 – 7:30 pm)
- Thursdays (all day)
- Saturdays (all day)

Compensation

Compensation begins at \$49/hr, depending on location and class/ensemble size.

Interested candidates should send résumé to:

hr@meritmusic.org

No phone calls or faxes please.

For more information about Merit School of Music, please visit www.meritmusic.org.

Merit School of Music does not discriminate on the basis of race, creed, color, religious belief, gender, sexual orientation, age, national origin, ancestry, veteran status, physical or mental disability or any other protected status in admission or access to, or employment in its programs and activities.