



**Merit School of Music
Chicago, Illinois**

Part-time Position Announcement:

General Music Instructor *Merit Music in Communities Program*

Description

Merit School of Music seeks a highly qualified candidate for the position of General Music Instructor to start teaching no later than the week of **January 7th** in our *Merit Music in Communities Program*. The successful candidate will teach up to 4 hours of weekly general music classes on Thursday mornings for students in Kindergarten through 3rd grade. Please see below for more details regarding the teaching schedule.

Organization Overview

Since its founding in 1979, Merit School of Music has successfully motivated and inspired over 50,000 young people with high-quality music instruction. The School's broad-ranging comprehensive curriculum, extensive level of financial aid, sense of community and the standard of excellence set forth by the faculty and students are major components of its success.

Merit offers a multi-leveled, structured curriculum in a college preparatory environment. Programs take place at the Joy Faith Knapp Music Center in Chicago's West Loop and at nearly 30 locations in neighborhoods across the city. Instruction is offered to approximately 5,000 students of all ages, from infants to adults, and from beginners to the Juilliard-bound by over 150 accomplished faculty members.

Merit has an annual operating budget of approximately \$6 million, of which more than half is supported by contributed revenue, with a third coming from earned revenue, including rental income.

Mission

Merit School of Music transforms the lives of Chicago-area youth through removing barriers to high-quality music education.

Reporting Relationship

The **General Music Instructor** reports to the **General Music Program Director**

Job Responsibilities

Responsibilities of the **General Music Instructor** include, but are not limited to:

- Deliver high-quality weekly general music classes to students in Kindergarten – 3rd grade
- Use Merit's curriculum when constructing lesson plans

- Complete program and/or student assessments once per year or as requested
- Timely correspondence with Merit staff and partner site/school administration
- Attend Merit faculty meetings and departmental meetings
- Other projects as assigned

Personal Skills/Attributes/Qualifications

The ideal candidate would possess the following qualifications:

- Demonstrated success teaching general music to a similar age group (K – 3rd grade)
- Superior and well-practiced classroom management skills
- Ability to communicate effectively and work well with Merit staff and partnering site administration/leadership
- Punctual, professional, and collegial
- Flexible and adaptive disposition
- The ability to travel via car or public transportation

Educational Requirements

Bachelor's degree in Music or equivalent experience/ training

Schedule

- Thursdays 8:00 a.m.- 12:45 p.m.
- This general music program will run early January through May 2019
- Additional general music teaching opportunities may become available throughout the year

Compensation

\$50 per hour plus travel expenses (round-trip mileage as calculated from Merit School of Music)

Interested candidates should send résumé to:

hr@meritmusic.org

No phone calls or faxes please.

For more information about Merit School of Music, please visit www.meritmusic.org.

Merit School of Music does not discriminate on the basis of race, creed, color, religious belief, gender, sexual orientation, age, national origin, ancestry, veteran status, physical or mental disability or any other protected status in admission or access to, or employment in its programs and activities.