



**Merit School of Music
Chicago, Illinois**

**Part-time Position Announcement:
Early Childhood Instructor**

Description

Merit School of Music is seeking an Early Childhood Instructor for the ages of newborn through 7 years old in its Early Childhood program conducted at the Joy Faith Knapp Music Center in Chicago's West Loop neighborhood. Fall classes begin September 30th and candidates should be available to Saturday mornings (see below for specific schedule). Qualified candidates may be considered for additional teaching throughout the school year.

Organization Overview

Since its founding in 1979, Merit School of Music has successfully motivated and inspired over 50,000 young people with high-quality music instruction. The School's broad-ranging comprehensive curriculum, extensive level of financial aid, sense of community and the standard of excellence set forth by the faculty and students are major components of its success.

Merit offers a multi-leveled, structured curriculum in a college preparatory environment. Programs take place at the Joy Faith Knapp Music Center in Chicago's West Loop and at nearly 30 locations in neighborhoods across the City. Instruction is offered to approximately 5,000 students of all ages, from infants to adults, and from beginners to the Juilliard-bound by over 150 accomplished faculty members. Merit has an annual operating budget of \$6 million, of which nearly half is supported by contributed revenue.

Mission

Merit School of Music transforms the lives of Chicago-area youth through removing barriers to high-quality music education.

Reporting Relationship

The **Early Childhood Instructor** reports to the **Early Childhood/ General Music Program Director**.

Job Responsibilities

Responsibilities of **Early Childhood Instructor** include, but are not limited to:

- Deliver high-quality instruction to Early Childhood classes of 5 to 12 students
- Use Merit's curriculum when constructing lesson plans
- Participation in Merit faculty meetings and/or department meetings
- Timely correspondence with Merit staff and students/families
- Other projects as assigned

Personal Skills/Attributes/Qualifications

The ideal candidate would possess the following qualifications:

- Proven success teaching early childhood music classes
- Ability to create positive rapport with students and families and retain them from session to session
- Positive collaboration with faculty and staff
- Demonstrated successful classroom management skills
- Ability to direct student learning while engaging caregivers and parents
- Fantastic communication skills
- Flexible and adaptive disposition
- A high level of personal musicianship

Educational Requirements

Bachelor's degree in music or equivalent experience/training

Schedule

All classes take place at the Joy Faith Knapp Music Center (38 S. Peoria St., Chicago). The class schedule listed below includes all classes in the summer session:

Class	Student Ages	Start Date	End Date	Day	Time
Music Masters I	3-5 years	9/30	12/9	Saturdays	9:30-10:15 a.m.
Movers & Shakers	18 months- 3 years	9/30	12/9	Saturdays	10:30-11:15 a.m.
Shake, Rattle and Roll	0-18 months	9/30	12/9	Saturdays	11:30 a.m.-12:15 p.m.
Music Masters 2	5-7 years	9/30	6/2	Saturdays	12:30-1:30 p.m.

Compensation

Compensation is \$50/hour.

Interested candidates should send résumé to:

hr@meritmusic.org

No phone calls or faxes please.

For more information about Merit School of Music, please visit www.meritmusic.org.

Merit School of Music does not discriminate on the basis of race, creed, color, religious belief, gender, sexual orientation, age, national origin, ancestry, veteran status, physical or mental disability or any other protected status in admission or access to, or employment in its programs and activities.